

**AREA SERVICE COMMITTEE AGENDA FOR July 15, 2017**

1. **Orientation** of any new GSR and/or Groups by Area vice Chair at 1:15PM.
2. **CALL TO ORDER at 2:00 PM** at the 1<sup>st</sup> United Presbyterian Church, 200 North Center St. Ebensburg, PA.
3. **Open Meeting with The Serenity Prayer.**
4. **Reading of the 12 Steps, 12 Traditions, & 12 Concepts.**

5. **Reviewing of Minutes:**

6. **Trusted Servants Roll Call:**

Area Chair, Vice Chair, Secretary, Area Treasurer, Regional Committee Member, Public Information/Helpline/Web Site Chair, H&I Chair, Fundraiser Activities Chair, Unity Retreat Chair, Unity Retreat Vice chair, Literature Chair, B.O.D. Rep., P&A Chair, Outreach

6a. **Make it known to all trusted servants:**

As per **Motion 1-8:** That all trusted servants stay at the area meeting until over or report that they are leaving (no sneaking out). **Intent:** In case questions are asked of them so we do not have to wait a month for an answer.

7. **Trusted Servants Reports:**

- |  |                              |
|--|------------------------------|
| 1. Area Chair                          | 8. Unity Retreat vice Chair  |
| 2. Vice Chair                          | 9. B.O.D. Rep.               |
| 3. Secretary                           | 10. Hospitals & Institutions |
| 4. Public Information/Website/Helpline | 11. Policy & Administration  |
| 5. Regional Committee Member           | 12. Outreach                 |
| 6. Fundraiser Activities               | 13. Literature               |
| 7. Unity Retreat                       | 14. Treasurer                |

8. **Old Business:** **Motion 5-17-01:** For LMHANA to donate \$50 to the fourth annual H&I conference in support for their H&I efforts to buy literature. Check to be written too. "H&I Conference". **Intent:** to support H&I and their efforts. **Motion made by:** Promise is Freedom (Victor), 2nd by Mike M. \*\*\* Motion tabled. Sec.'s note – There was some mix up re: this motion. Communication brought to sec. after the fact on 2 occasions both with differing information.

9. **Nominations/Elections: Elections:**

<b>Open Positions:</b>	Area vice Chair	B.O.D. Representative
	Regional Committee Member	Fundraiser Activities
	Hospitals & Institutions	

10. **New Business:**

11. **Group Reports:**

Altoona:	Hope not Dope
Ebensburg:	Point of Freedom
Indiana:	24 Principles for 24 Hours, Clean & Serene, Turning Point, Why Die, High Noon, No Matter What, Staying Alive, Subject to Revision
Johnstown:	Back to Basics, Free Yourself, High Hopes, Just For Today, KISS, Serenity in the Valley, Thank God its NA, the Simple Solution Group, Elevator is Broken
New Florence:	Old School
Patton:	Carrying the Message
Somerset:	Hugs Not Drugs, The Journey Continues, Promise is Freedom, Attitude of Gratitude
Tyrone:	Principles before Personalities

12. **Next LMHANA Area Service Committee: August 19, 2017**

13. **Close ASC with the "We Version" of the Serenity Prayer.**

Minutes from June 17, 2017 Area Service Committee  
Minutes from June 17<sup>th</sup>, 2017 Area Service Committee

1. CALL TO ORDER at 2:00 PM at the 1<sup>st</sup> United Presbyterian Church, 200 North Center St., Ebensburg, PA by Mike H.
2. Meeting was opened with the Serenity Prayer.
3. The 12 Steps, 12 Traditions, and 12 Concepts were read by Tyler H., Ryan T., and Kiara G. respectively.
4. Reviewing of the minutes.
5. Trusted servants Roll Call: Area Chair – Mike H. (P), Vice Chair – Vacant, Secretary, temporarily filled by David M. for Monica I. due to family medical issues, Area Treasurer – Lance (P), Regional Committee Member – Vacant, Public Information/Hotline/Web Site Chair, Tyler H., H&I Chair – Vacant, Fund Raiser Activities Chair – Vacant, Unity Retreat Chair – Ryan (P), Unity Retreat Vice Chair – Vacant, Literature Chair, Mario (P), B.O.D. Rep – Vacant, P&A Chair – Rich L. (P), Outreach – Alex.
6. Trusted Servant Reports (Attached)
  - A. Area Chair – Mike H.
  - B. Area Vice Chair – Vacant
  - C. Secretary – No Report
  - D. Public Information/Hotline/Website – Tyler H.
  - E. Regional Committee Member – Vacant
  - F. Fund Raiser Activities – Vacant
  - G. Unity Retreat – RyanStef D. requested review of guidelines and contract. Ed Voiced concerns of expenditures and definition / identification; noted lack of accountability. Mike H. acknowledged having info on MS Excel and will disseminate. Retreat lost money on both meal tickets and apparel. Emphasized communication.

The Journey Continues meeting minutes from 6/17/17.

1. Open with serenity prayer at 12:10 pm
2. Reading of 12 steps, traditions, and concepts
3. Roll Call:
  - Chair- Present
  - Vice- Absent/Excused
  - Secretary- Vacant
  - Treasurer- Present
  - Programming- Present
  - Registration- Absent/Excused
  - Recording- Absent/Excused
  - Fire Ring- Absent/Unexcused
4. Chair report- 3 Possible dates for kickoff picnic to be voted on. Biweekly meeting set for 6/27/17 after Point of Freedom group.
5. Vice Chair report- Merchandise to be available for sale on June 23, 2017. At biweekly meeting, subcommittee to vote on amount of mugs to order and giveaway items.
6. Secretary- Vacant
7. Treasurer Report- Made deposit of \$243 from previous picnic. New total in account is \$2,511.78. Discrepancy of \$10.22. Has \$25 from sale of cd's and usb's to deposit. Is to collect \$391 from vice chair that was raised from the sale of old merchandise. New Total: \$2,927.78.
8. Fire Ring- Absent/Unexcused- no report
9. Recording- Absent/Excused- no report
10. Registration- Absent/Excused- no report
11. Programming report- Rough draft of program complete. All except 4 speakers ready and willing to share at the retreat. Looking into better prices on firewood.
12. Close with serenity prayer at approximately 12:50 pm.

The Journey Continues meeting minutes from 6/27/17.

1. Open with serenity prayer at 8:15 pm
2. Reading of 12 steps, traditions, and concepts
3. Roll Call:
  - Chair- Present
  - Vice- Present
  - Secretary- Vacant
  - Treasurer- Present
  - Programming- Absent/Excused
  - Registration- Present
  - Recording- Absent/Excused
  - Fire Ring- Absent/Excused
4. Chair report- Kickoff picnic Sunday, July 30 @ yellowcreek state park, woodland pavilion. 12 -5 pm. Ideas for main speakers have been submitted and will be voted on next meeting. Flyer for picnic is to be made by the recording chair.
5. Vice Chair report- Voted on ordering mugs/basic design and size to be ordered through "4 Imprint" 5-1-1. Voted on selling merchandise at \$6 over cost 6-0-1. Giveaways to be voted on at area in July.
6. Secretary- Vacant
7. Treasurer Report- Start Balance was \$2,927.78. Paid out \$1,500 for merchandise (half of the total payment due) and \$79 for the pavilion at Yellow Creek state park for the picnic. Remaining balance is \$1,323.78.
8. Fire Ring- Absent/Excused- no report
9. Recording- Absent/Excused- no report
10. Registration- Present via conference call, reports not receiving many mail-in registrations
11. Programming- Absent/Excused- no report
12. Close with serenity prayer at approximately 8:55 pm.

Check Num	Date	Description	Withdrawal	Deposit	Balance	Reconciled	Purpose	
					\$4,120.00	R		
379	3/14/2016	Richard L.	\$ 74.00		\$4,046.00	R	Yellow Cri Reservation	
380	5/21/2016	Michael H.	\$ 45.00		\$4,001.00	R	Lake Row Reservation	
381	5/21/2016				\$4,001.00		VOIDED	
411	5/21/2016	American Eagle	\$3,201.00		\$ 800.00	R		
412	5/4/2016	Michael H.	\$ 81.10		\$ 718.90	R	Lake Row Food	
413	5/11/2016	Alex B.	\$ 8.00		\$ 710.90	R	Lake Row Food	
414	5/12/2016	Ryan H.	\$ 25.68		\$ 685.22	R	Lake Row Food	
	6/17/2016	Deposit		\$ 798.72	\$1,483.94	R	Deposit	
415	6/29/2016	Richard L.			\$1,483.94		Mugs VOIDED	
416	7/18/2016	Richard L.	\$ 470.50		\$1,013.44	R	Mugs	
	7/23/2016	Deposit		\$ 304.00	\$1,317.44	R		
	7/28/2016	Deposit		\$ 164.00	\$1,481.44	R		
	7/28/2016	Deposit Adjustment		\$ 10.00	\$1,491.44	R		
417	7/27/2016	Richard L.	\$ 65.64		\$1,425.80	R	Recording Flash Drives	
418	7/27/2016	Richard L.	\$ 225.00		\$1,200.80	R	Give-A-W Carabiners	
419					\$1,200.80		VOIDED	
420	7/27/2016	Michael H.	\$ 137.80		\$1,063.00	R	Registration Copies	
	7/27/2016	Deposit			\$1,063.00		\$58 Depo VOIDED	
421	8/3/2016	American Eagle	\$ 800.00		\$ 263.00	R	Apparel	
422	8/7/2016	Jolee D.	\$ 91.89		\$ 171.11	R	Yellow Cri Food	
423	8/7/2016	Dan Stonebrook	\$ 215.00		\$ (43.89)	R	Banner and Programs	
424	8/8/2016	Robert M.	\$ 2.53		\$ (46.42)	R	Yellow Cri Food	
	8/8/2016	Deposit		\$ 714.34	\$ 667.92	R		
	8/15/2016	Deposit		\$ 230.00	\$ 897.92	R		
425	8/20/2016	Michael H.	\$ 117.18		\$ 780.74	R	Yellow Cri Food	
426	8/20/2016	American Eagle	\$ 165.96		\$ 614.78	R	Give-A-Ways	
	8/26/2016	Deposit		\$5,077.00	\$5,691.78	R		
	8/27/2016	Deposit		\$2,583.00	\$8,274.78	R		
427	8/28/2016	Camp Harmony	\$6,017.00		\$2,257.78	R	Camp Harmony	
428	9/11/2016	American Eagle	\$1,252.00		\$1,005.78	R	Apparel	
	9/16/2016	Deposit		\$ 99.00	\$1,104.78	R		
	10/7/2016	Deposit		\$ 983.00	\$2,087.78	R		
	11/5/2016	Deposit		\$ 321.00	\$2,408.78			
	8/31/2016	Returned Check	\$ 140.00		\$2,268.78	R	Returned Check and Bank Fee	
					\$2,268.78			
		Balance from Novmber Statement -				\$1,947.78		
		Difference -				\$ 321.00		

#### H. Unity Retreat Vice Chair - Vacant

##### I. B.O.D. Rep – Vacant

##### J. H&I – Vacant

Lance suggested he would step in for H&I Ch. Noted the need for H&I. Gave H&I report.

#### H&I Report June 2017

1. CALL TO ORDER 6/17/2017 AT 1:10 PM
2. OPEN MEETING WITH SERENITY PRAYER:
3. ROLL CALL :
  - a. H&I CHAIR: Vacant - VICE CHAIR: P - SECRETARY: P.
  - b. Panel Coordinators – **Pyramid**- report only- **Indiana Co Jail** – vacant, **SCI Laurel Highlands**- present, – **SCI Pine Grove** – present **Cove Forge** –report only, **Twin Lakes** – absent, **Somerset Co Jail**- present, **Spirit life**- present
4. READING OF 12, 12, AND 12 – read by Tracy G, Anthony J, Robbie
5. REVIEW OF PREVIOUS MINUTES- made available to everyone present no questions on previous minutes
6. TRUSTED SERVANTS REPORTS
  - . CHAIR – Vacant
    - a. VICE CHAIR- Attended H & I conference and collected about 11 names for possible volunteers, this information has been passed on to the Panel Coordinators.
    - b. SECRETARY- nothing to report
    - c. H & I LITERATURE CHAIR- needs literature stock pile.
  - a. H& I PANEL COORDINATORS REPORTS
    - b. PYRAMID- REPORT ONLY FROM SETH S – Panel Leaders- Seth S. and Monica I report given verbally to Lance S, going well literature needed.
    - c. SPIRIT LIFE – Alex B- Panel Leaders- Dave M, and Stu M, 40 plus attendees each time all speakers no problems or issues

- d. COVE FORGE- (report only) Stef D. visits for the women the fourth Sunday each month and Anthony P visits for the men the second Sunday of the month. There are about 100 attendees for the men and 60 for the women. They are trying to get enough volunteers to go in every week. A lot of meeting attendees wind up at meetings in our area. Literature ordered.
- e. SOMERSET COUNTY JAIL (present) LANCE S. - Panel leaders- Sean & Lance go in 1 & 3 Wednesday of each month. 4-11 inmates present chairing alternates, literature reading and discussion. Lance S. along with PI attended Somerset Prison Board meeting regarding information about NA. The Prison Board & Somerset Co are implementing drug court and believes 12 step programs play a part.
- f. SCI LAUREL HIGHLANDS (present) Lance S. –Panel leaders- Rich, Larry, Matt, Lance 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month- 40 attendees ranging from newcomers to multiple years clean. Trying to establish a home group. Lance is seeking a PC replacement. Great meeting. No Literature needed.
- g. TWIN LAKES- PC was absent but Lance spoke with Steve C and things are going well. Meeting is speaker format no panel.
- 7. OLD BUSINESS:
  - a. H & I Chair position is now vacant
- 8. NOMINATIONS/ELECTIONS: Stef D. nominated for PC for Cove Forge, seconded and voted in 6-0-2
- 9. NEW BUSINESS:
  - . Discuss realistic literature expectations to fulfill H & I commitments (managing H&I funds efficiently)- members asked to think about this for next meeting
- 10. NEXT H&I SUB-COMMITTEE MEETING:  
7/15/2017 AT 1:00 PM at 1st Presbyterian Church, 200 N. Center Street Ebensburg, PA 15931.
- 11. CLOSE WITH SERENITY PRAYER

K. Policy & Administration – Rich L.

Noted P&A guidelines reviewed this year. Please notify re: changes.

Greetings family,

**As I have reported in the past, I have reviewed and updated all area and subcommittee guidelines this year. If there are any changes that need to be made, please let me know.**

**I am always available to assist the area or any subcommittee in reviewing or updating their guidelines.**

In loving service,

Richard L.

L. Outreach – Alex

Suggested would put out flyers of meetings that need support- please notify if this applies to your home group. Anthony requested support of meetings that appear to have behavioral issues. Discussion ensued re: maintaining order in a meeting and keeping an atmosphere of recovery.

LMHANA OUTREACH SUBCOMMITTEE- MINUTES FOR 06/17/17

I. Meeting was called to order at 1200pm with Serenity Prayer

II. Trusted Servant Roll Call

- a. Chair – Present
- b. Vice Chair – Present
- c. Secretary - Present

- III. Reading of 12 steps, 12 traditions, 12 concepts
- IV. Previous minutes were reviewed and accepted
- V. Trusted Servant Reports
  - a. Chair – Nothing to report
  - b. Vice Chair – Nothing to report
  - c. Secretary – Nothing to report
- VI. Old Business
  - a. Committee discussed Bedford meeting and possibly trying to reach out to other fellowship.
  - b. Committee discussed Tyrone meeting (Pine Ridge Manor-treatment meeting).
  - c. Committee discussed updates on attended meetings.
  - d. Committee discussed flyer for meeting support.
- VII. No Nominations or Elections
- VIII. New Business
  - a. Committee reviewed priority meeting lists and updated.
- IX. Adjournment, close with Serenity Prayer
- M. Literature – Mario

Literature Report for ASC held on 6-17-17

All is well. We now have at least 100 of all the popular and most used IPs and at least 10 of the basic books (i.e. Basic text, It Works, Living Clean, JFT, Guiding Principle). I have been attending meetings asking for help to organize all this data I got from Carol M. Should be fun!

Nerd. Out.

	Total
Group Sales	\$265.30
Hnl	\$52.25
PI	\$0.00
Grand Total	\$317.55

	In Stock	# Sold	Cost	\$Sold	# After Sold	\$ amount or
Tri-State Regional Meeting List	17	5	\$0.40	\$2.00	12	\$4.80
NA Basic Text (Hard Cover) 6th Edition(counted)	12	1	\$12.75	\$12.75	11	\$140.25
NA Basic Text (Pocket Size)	5		\$12.75	\$0.00	5	\$63.75
Just For Today Daily Meditation (softcover)(counted)	10	1	\$9.90	\$9.90	9	\$89.10
JFT (pocket size)	1		\$10.25	\$0.00	1	\$10.25
Miracles Happen	2		\$31.75	\$0.00	2	\$63.50
Sponsorship Book	4		\$9.10	\$0.00	4	\$36.40
It Works How and Why (Hard Cover)	11	1	\$9.90	\$9.90	10	\$99.00
It Works How and Why (Pocket Size)	4		\$10.25	\$0.00	4	\$41.00
An Introductory Guide to NA	16	10	\$2.20	\$22.00	6	\$13.20
Step Working Guide (counted)	13	3	\$9.35	\$28.05	10	\$93.50
Living Clean: The Journey Continues	11	2	\$10.75	\$21.50	9	\$96.75
Guiding Principles(counted)	13	1	\$12.50	\$12.50	12	\$150.00
Total # Sold		24	Total Sold	\$118.60		
			Total Books	95	Total \$ Amount on Table	\$901.50

N. Treasurer – Lance

Reconciled and noted a discrepancy, thus will perform audit. Rich L. interjected noting there was one outstanding check.

<b>LMHANA Treasurer Report - June 2017</b>			
<b>Description</b>	<b>expense</b>	<b>income</b>	<b>Balance</b>
<b>STARTING AREA BALANCE</b>			<b>\$995.27</b>
<b>EXPENSES</b>			
New Group start Up packett	\$20.25		
<b>TOTAL EXPENSES</b>	<b>\$20.25</b>		<b>\$975.02</b>
<b>GROUP DONATIONS</b>	Group Count		
Johnstown - K.I.S.S.	1	\$7.00	
Johnstown - The Simple Solution	1	\$16.00	
Somerset - Attitude of Gratitude	1	\$5.00	
Somerset - Promise is Freedom	1	\$80.00	
<b>TOTAL GROUP DONATIONS</b>		<b>\$108.00</b>	<b>\$1,083.02</b>
<b>Other Donations:</b>			
<b>Total Bank Deposit</b>		<b>\$108.00</b>	\$1,083.02
<b>AREA SUB BALANCE WITH SUB COMMITTEE RESERVES</b>			<b>\$1,083.02</b>
<b>Subcommittee Expenses:</b>	Expence		
Activities Fundraiser = \$250.00 (3 events per year)			\$1,083.02
Hospitals & Institutions	\$52.25		\$1,030.77
Public Information = \$50.00 (per mo) for Camtran Posters			\$1,030.77
Miscellaneous: bank charges			\$1,030.77
<b>ENDING AREA BALANCE</b>			<b>\$1,030.77</b>
<b>LMHANA Literature Financial Report -June 2017</b>			
<b>Description</b>	<b>expense</b>	<b>income</b>	<b>Total</b>
<b>Starting Literature Balance</b>			<b>\$1,440.16</b>
<b>Debits</b>			
NAWS Literature Purchase	\$1,312.57		
<b>Credits</b>			
Literature Sales		\$357.00	
<b>Transfers from Area Account</b>			
H&I Literature		\$52.25	
PI Literature			
New Group start Up packett		20.10.	
<b>Sub Total Balance</b>			
<b>Ending Literature Balance</b>	<b>\$1,312.57</b>	<b>\$409.25</b>	<b>\$536.84</b>
In Loving Service - Lance S			

7. Old Business: For LMHANA to donate \$50.00 to the Fourth Annual H&I Conference in support for their H&I efforts to buy literature. Check to be written to “H&I Conference. Intent: To support H&I and their efforts. Motion made by Promise is Freedom (Victor), seconded by Mike M. Motion tabled. Secy’s note – There was some mix up re: this motion. Communication brought to secy after the fact on 2 occasions both with differing information.

8. Nominations/Elections: None

Open Positions: Area Vice Chair    B.O.D. Representative  
 Regional Committee Member    Fundraiser Activities  
 Hospitals & Institutions

9. New Business:

10. Group Reports:

<u>Group Name</u>	<u>Author</u>	<u>Day/Time</u>	<u>Location/Address</u>	<u>Format</u>	<u>Concerns</u>	<u>Gp Con</u>	<u>Area Donate</u>
Staying Alive	Brian T.	Sat 7 PM	1 <sup>st</sup> Nazarene 100 N. 3 <sup>rd</sup> St., Indiana, PA	Lit	None	6-10-17	
Simple Solution	Stef D.	Mon 7PM	Ch of Brethren 536 Grove Ave Johnstown	ChChoice	None	6-12-17	\$16
Promise is Freedom	Tyler H.	Fri 7:30-8:45P	St Peters 144 West Church St Somerset	Lit	None	6-16-17	\$25toH&I
Hug Life	Tyler H.	Sat 8-9PM	Anglican Fellowship Church 132 E. Union St. Somerset				
		1 <sup>st</sup> Meet tonight Dinner @7					
Subject to Revision	Alex B.	Thur 7 PM	1 <sup>st</sup> UU Church 285 Twalick Dr. Indiana PA	Lit Disc	None	6-15-17	
Hugs Not Drugs	Kiara G.	Sun 7:30-8:30PM	Grace Utd Meth Ch 320 Felgar Rd, Somerset, PA		None	6-11-17	
K.I.S.S	Stef D.	Thur 7:45-9PM	St Rochus Acty Ctr 8 <sup>th</sup> Ave & Chestnut Cambria City		None	6-15-17	
Attitude of Gratitude	Mike M.	Tues 7:30PM	1 <sup>st</sup> Utd Meth Ch 149 Patriot St. Somerset PA		None	6-13-17	
24 Prin for 24 Hours	Steve D.	Mon 7:30-9PM	Greystone Presbyt Ch 640 Church St. Indiana, PA		None	6-12-17	
Turning Point	Robbie M.	Tues 7:30 PM	100 N.B. Franklin Rd., Indiana PA		Open Disc	None	6-13-17
No Matter What	William W.	Wed 7:00 PM	35 Ridge Ave Homer City, PA		Open Disc	None	6-14-17
Old School BYOBT	Dave M.	Sat 8-9:30 PM	200 Ninth St. New Florence, PA		Lit Study	****	6-10-17

\*\*\*\* Need a Chair Person on August 5<sup>th</sup>; Attendance fluctuates a lot.

NOTE: Regarding Group Reports and attendance, those who have turned in reports were noted as present. All others are considered absent.

11. Next LMHANA Area Service Committee: July 15, 2017.

12. Close ASM with Serenity Prayer.