

AREA SERVICE COMMITTEE AGENDA FOR March 18, 2017

1. **Orientation** of any new GSR and/or Groups by Area vice Chair at 1:15PM.
2. **CALL TO ORDER at 2:00 PM** at the 1st United Presbyterian Church, 200 North Center St. Ebensburg, PA.
3. **Open Meeting with The Serenity Prayer.**
4. **Reading of the 12 Steps, 12 Traditions, & 12 Concepts.**

5. Reviewing of Minutes:

6. Trusted Servants Roll Call:

Area Chair, Vice Chair, Secretary, Area Treasurer, Regional Committee Member, Public Information/Hotline/Web Site Chair, H&I Chair, Fundraiser Activities Chair, Unity Retreat Chair, Unity Retreat Vice chair, Literature Chair, B.O.D. Rep., P&A Chair, Outreach

6a. Make it known to all trusted servants:

As per **Motion 1-8:** That all trusted servants stay at the area meeting until over or report that they are leaving (no sneaking out). **Intent:** In case questions are asked of them so we do not have to wait a month for an answer.

7. Trusted Servants Reports:

- | | |
|---------------------------------------|------------------------------|
| 1. Area Chair | 8. Unity Retreat vice Chair |
| 2. vice Chair | 9. B.O.D. Rep. |
| 3. Secretary | 10. Hospitals & Institutions |
| 4. Public Information/Website/Hotline | 11. Policy & Administration |
| 5. Regional Committee Member | 12. Outreach |
| 6. Fundraiser Activities | 13. Literature |
| 7. Unity Retreat | 14. Treasurer |

8. Old Business: None

9. Nominations/Elections: Nominations: Hospitals & Institutions: Demi S. nominated by Stef D. 2nd by Casey K.

Open Positions: Area vice Chair	B.O.D. Representative
Regional Committee Member	Fundraiser Activities

10. New Business:

11. Group Reports:

Altoona:	Hope not Dope
Ebensburg:	Point of Freedom
Indiana:	24 Principles for 24 Hours, Clean & Serene, Turning Point, Why Die, High Noon, No Matter What, Staying Alive, Subject to Revision
Johnstown:	Back to Basics, Free Yourself, High Hopes, Just For Today, KISS, Serenity in the Valley, Thank God its NA, the Simple Solution Group, Elevator is Broken
New Florence:	Old School
Patton:	Carrying the Message
Somerset:	Hugs Not Drugs, The Journey Continues, Promise is Freedom
Tyrone:	Principles before Personalities

12. Next LMHANA Area Service Committee: March 15, 2017

13. Close ASC with the "We Version" of the Serenity Prayer.

Minutes from February 18, 2017 Area Service Committee

1. CALL TO ORDER: at 2:00pm at the 1st United Presbyterian Church, 200 North Center St. Ebensburg, PA

2. Open Meeting with The Serenity Prayer:

3. Reading of the 12 Steps, 12 Traditions, and 12 Concepts

4. Review of Minutes:

5. Trusted Servants Roll Call:

Area Chair (P), Vice Chair (V), Secretary (P), Area Treasurer (P), Regional Committee Member (V), H&I Chair (V), Public Information /Website Chair (P), Literature Chair (P), Activities/Fundraising Chair (V), Unity Retreat Chair (P), Unity Retreat Vice Chair (P), B.O.D. Rep. (V), Policy & Administration (P) Outreach (E)

6. Trusted Servants Reports:

Area Chair –PRESENT – Mike H. – Nothing to report.

Area Vice Chair–VACANT

Secretary – PRESENT – Monica I.

Public Information/Website/Helpline– PRESENT – Justyn P.

Saturday February 18th, 2017

Public Information Sub-Committee Meeting

12:30

Opened Meeting with the Serenity Prayer

Old Business

The committee agreed the flyer campaign pending more favorable weather.

We voted to withdraw the motion pertaining to \$100 from the AREA to purchase an informational booth to further carry our message.

Confirmed Rich M (PI Regional Chair) and Lance S/Rich L (PI LMHANA) as presenters at Health Fairs in Johnstown and Somerset High Schools on March 8 and 14th .

New Member Contact Information

Michael S 814 410 7220 Sheehanmichael107@gmail.com

Jesse L 814 691 8457

Nicole B 814 475 1619 Nicole.borosky88@gmail.com

Eric G 814 270 4775 egontis913@gmail.com

New Business

Justyn P addressed Pete E concern pertaining to contacting Conemaugh Health Systems and taking a possible H & I meeting into that facility.

Per AREA the committee will review and revise guidelines pertaining to public presentations.

Thank You for allowing me to serve,

Justyn P, Public Information Chairperson

Regional Committee Member –VACANT

B.O.D. Representative – VACANT

Hospitals & Institutions– VACANT-

Policy & Administration – PRESENT – Rich L.

After review of the past 3 years of ASC minutes, these were the only motions that did not appear to have been put in the guidelines and/or finalized to some point.

1. MOTION 7/2, Made by Why Die Group of NA, 2nd by Michelle B. To Change area guidelines to include any NA group that meets within our geographic area, following the NA 12 steps and traditions, to be included on LMHANAs meeting list, both printed and website. Intent: to provide info to any seeking recovery through NA, motion passes 7-0-3.

This will be inserted into ASC guidelines:

Article XII

Section I

after line 714

4. Any NA group that meets within our geographic area, following the NA 12 steps and traditions, will be included on LMHANA's meeting list, both printed and website.

2. Motion 03-15-03: Modify our guidelines to specifically define the procedure for cancelling ASC. The ultimate responsibility for cancelling will be with our ASC structure, Chair, Vice Chair, Sec, Treasurer. If the need arises, by 8am on the day of ASC, if there is a need to cancel ASC then our Service Structure is responsible to email/and or call each GSR to get a vote on cancelling or not. The votes will be documented and if passed to cancel, a notice of cancellation will be sent out no later than 10am. This responsibility falls solely on the ASC structure. A vote by the GSRs is needed to cancel ASC. If a majority vote is not made, then ASC will take place. Intent: To fulfill our fellowship's primary purpose of the groups by maintaining services on behalf of the LMHANA groups and NA as a whole. This way it is specifically laid out and won't cause a rip in our unity. Motion made by: By Any Means Necessary Group of NA. 2nd by: Mike H. Passed: 5-1-2

Although this does not have specific details and some confusion may have existed on a similar motion made and failed the next month, this DID pass and will be inserted into the ASC guidelines.

ARTICLE X 667

ASC Meetings

after line 678

SECTION VI:

Procedure for cancelling ASC: The ultimate responsibility for cancelling will be with our ASC structure, Chair, Vice Chair, Sec, Treasurer. If the need arises, by 8am on the day of ASC, if there is a need to cancel ASC then our Service Structure is responsible to email/and or call each GSR to get a vote on cancelling or not. The votes will be documented and if passed to cancel, a notice of cancellation will be sent out no later than 10am. This responsibility falls solely on the ASC structure. A vote by the GSRs is needed to cancel ASC. If a majority vote is not made, then ASC will take place.

3. Motion 4-16-06 L.M.H.A.N.A will make an annual donation to the facility we hold our monthly ASC meeting. This amount will be determined and approved by L.M.H.A.N.A. The current donation to the United Presbyterian Church, paid annually at the rate of \$20.00 per month or greater if approved by L.M.H.A.N.A. Intent: to pay a fair rent to this facility, which has kept its doors open for us so that we can serve our groups 20+ years no rent increase. \$20.00 for 6 hours of use monthly. Motion made by: ASC Vice Chair 2nd by: Drew N. MOTION WITHDRAWN REFERED TO P&A 14-0-2

P&A at the time never persued this motion. A similar motion was made and withdrawn at ASC January 2017. This motion will be considered dead at this time.

4. Motion 5-16-01 To have the date and month of print on all meeting list Intent: to be clear and concise on date
Motion made by: Literature committee Motion 2nd by Cristina O. PASSED 12-0-2

This will be inserted into the PI Guidelines:

III. FUNCTION & RESPONSIBILITIES:
after line 38

9. Will have the date and month of print on all meeting lists.

Thank you for letting me serve.
Richard L.

Outreach – EXCUSED ABSENT - Alex B.

LMHANA OUTREACH SUBCOMMITTEE MINUTES 02/18/17

1. OPEN WITH THE SERENITY PRAYER AT NOON
2. ROLL CALL
 - a. CHAIR: ABSENT
 - b. VICE CHAIR: PRESENT
 - c. SECRETARY: PRESENT
3. READING OF THE 12, 12, AND 12
4. REVIEWED PREVIOUS MINUTES
 - a. Correction to previous minutes – Joe’s last initial is H.
5. TRUSTED SERVANT REPORTS-
 - a. CHAIR- ABSENT
 - b. VICE CHAIR: NONE
 - c. SECRETARY: NONE
6. OLD BUSINESS- NONE
7. NOMINATIONS/ELECTIONS: NONE
8. NEW BUSINESS:
 - a. Discussed meetings attended and what was observed
 - b. Revisit the basic purpose of the committee
 - c. Discussed guidelines pertaining to packets
 - d. Revisit possible budget utilization
 - e. Discussed priority meetings
9. CLOSE WITH THE SERENITY PRAYER

Activities/Fundraising –VACANT

Unity Retreat Chair –PRESENT- Ryan H. –

1. OPEN WITH THE SERENITY PRAYER AT 12:10PM
2. READING OF THE 12, 12, AND 12
3. ROLL CALL
 - a. CHAIR- PRESENT- Ryan H.
 - b. VICE CHAIR- VACANT
 - c. SECRETARY- VACANT
 - d. TREASURER- VACANT
 - e. CONCESSION- VACANT
 - f. PROGRAMMING- EXCUSED- Robbie M.
 - g. Registration- PRESENT- Bobbie S.
 - h. Activities- VACANT
 - i. Fire Ring- EXCUSED- Casey K.

- j. Recording- EXCUSED- Monica I.
- k. Merch- VACANT
- 4. OLD BUSINESS- NONE
- 5. NOMINATIONS/ELECTIONS: NONE
- 6. NEW BUSINESS:
 - a. Theme and Logo flyers/deadline- before area in March
 - b. Help wanted!! Flyers, open positions
 - c. Ebensburg/ First picnic- early April check LMHANA calendar
 - d. Bobbie- sit in as secretary
- 7. CLOSE WITH THE SERENITY PRAYER 12:23pm.

Unity Retreat Vice Chair –PRESENT – Anthony P.

Literature –PRESENT – Mario F –

Literature Report for ASC held on 2/18/17

Ok! Numbers:

Group Sales	\$386.00
H& I Sales	\$107.95
PI	\$48.00
Total	\$541.95

Also, we did an inventory and the results are posted in the spreadsheet I attached to the email. But it is long and boring so here are the important numbers. We currently have \$2,326.20 worth of literature (excluding keytags) for our area.

That being said the main order for next month will consist of IP#s 2,6,21, Information about NA, 1-year medallions.

I am still waiting to hear from Tri-State regarding the regional meeting lists. They have the addresses and the amount of meeting lists but I have yet to receive an invoice from them. I will continue to try and contact them.

-In Loving Service,

Mario F.

Treasurer - PRESENT - Lance S

Here ya go gang,

Lmhana treasurer Feb 2017 report and the 2016 end of year financial report.

Mario = Literature has \$ 721.00 for literature purchase

The check for Jan lit order has been mailed to NAWS today, \$754.59

Have a great day Gang!

LMHANA Treasurer Report - Feb 2017			
Description	expense	income	Balance
STARTING AREA BALANCE			\$913.21
EXPENSES	0.00		
TOTAL EXPENSES	\$0.00		\$913.21
GROUP DONATIONS	Group Count		
Altoona - Hope Not Dope	1	\$20.00	
Ebensburg - Point of Freedom Group of NA	1	\$5.00	
Indiana - No Matter What	1	\$29.00	
Subject to Revision	1	\$3.00	
Johnstown - K.I.S.S.	1	\$8.00	
Johnstown - The Simple Solution	1	\$49.00	
Somerset - The Journey Continues	1	\$4.00	
Somerset - Promse is Freedom	1	\$30.00	
Somerset - Hugs Not Drugs	1	\$10.00	
TOTAL GROUP DONATIONS		\$158.00	\$1,071.21
Total Bank Deposit		\$158.00	\$1,071.21

AREA SUB BALANCE WITH SUB COMMITTEE RESERVES			\$1,071.21
Subcommittee Expenses:	Expense		
Activities Fundraiser = \$250.00 (3 events per year)			\$1,071.21
Hospitals & Institutions	\$107.95		\$963.26
Public Information = \$50.00 (per mo) for Camtran Posters	\$48.00		\$915.26
ENDING AREA BALANCE	\$155.95		\$915.26
LMHANA Prudent Reserve:	\$1,500.00		
Suggested Regional Donation (if number is bracketed it's below reserve)			(\$584.74)
Total Number of Groups Donating this month			9
Percentage of Groups Donating			31.03%
Percentage of Area Expenses the Groups Donations are covering?			101.31%
LMHANA Literature Financial Report - Feb 2017			
Description	expense	income	Total
Starting Literature Balance			\$934.20
Debits			\$934.20
NAWS Literature Purchase	\$754.59		\$179.61
Credits			\$179.61
Literature Sales		\$386.00	\$565.61
Transfers from Area Account			\$565.61
H&I Literature		\$107.95	\$673.56
PI Literature		\$48.00	\$721.56
Sub Total Balance			\$721.56
Ending Literature Balance	\$754.59	\$541.95	\$721.56
In Loving Service - Lance S			

7. **Old Business:** Motion 1-17-01: Resubmit the request for \$100.00 to purchase a tri-fold display board for presentation by the PI subcommittee. **Intent:** To have the ability to present NA in an attractive way to the public; and having our own board is better than fighting over Regional Board with other Area's. **Motion made by:** Public Information Committee, 2nd by Anthony P. **PASSED 7-2-2.**
Motion 1-17-02: To change our meeting list Key Codes to match TSRSCNA & NAWS Key codes. **Intent:** To provide uniformity and continuity for our information to the membership and public. **Motion made by:** Public Information Committee, 2nd by Alex B. **PASSED 12-1-2.**
Motion 1-17-03: To increase rent for ASC from \$10 per month (\$120/year) to \$20 per month (\$240/year), include the change in guidelines; if passed, pay the other half of rent for 2017. **Intent:** To increase rent as originally intended in motion 4-16-06. **Motion made by:** Anthony P, 2nd by Joe H. **WITHDRAWN.**
8. **Nominations/Elections:**
Nominations: **Fundraiser Activities:** Bobby S. nominated by Alex B. 2nd by Stef D. **WITHDRAWN**
Hospitals & Institutions: Demi S. nominated by Stef D. 2nd by Casey K.
- Elections:** **Unity Retreat vice Chair:** Anthony P; nominated by Ryan H. 2nd by Stef D. **PASSED 9-0-1**
9. **New Business:** Motion 2-17-01: To formulate a step-by-step procedure for handling request from outside organizations for presentations to be added to P.I. subcommittee guidelines. **Intent:** To ensure adherence to the 12th tradition of Narcotics Anonymous and effective fulfillment of our primary purpose. **Motion made by:** The Simple Solution group, 2nd by Dave M. **PASSED 8-0-2**
Motion 2-17-02: To have groups that are no longer a part of LMHANA removed from ASC agenda and minutes. To have member's contact information who are no longer members of LMHANA removed from Trusted Servant/GSR list. **Intent:** To be more accurate in our business records and to keep them more concise. **Motion made by:** Richard L. (P&A Chair), 2nd by Tyler H. **PASSED 10-0-0**
Motion 2-17-03: To Resign motion 1-17-01. **Intent:** To revisit this motion when more feasible. **Motion made by:** Justyn P. (PI Committee) **PASSED 10-0-0.**

10. Group Roll Call & Reports:

Altoona:

-Hope Not Dope: PRESENT; Casey K.-GSR- Great attendance, good amount of active home group members, no tradition violations- Donation to ASC - \$20.00

Ebensburg:

-Point of Freedom –PRESENT –Josh A.– GSR – in need of support, low attendance- Donation to ASC - \$5.00

Indiana:

-Turning point – ABSENT– Robbie M. – GSR- Donation to ASC - \$0.00

-24 Principles for 24 Hours – ABSENT - Steve D.-GSR-Donation to ASC-\$0.00

-High Noon –ABSENT –Don B. - GSR– -Donation to ASC-\$0.00

-No Matter What – PRESENT – Mary H. – GSR - Donation to ASC - \$29.00

-Clean & Serene – ABSENT –Tom M. – Alt GSR - Donation to ASC - \$0.00

-Why Die – ABSENT -Dan F. – GSR-Donation to ASC - \$0.00

-Staying Alive - ABSENT – Brian T. - GSR - Donation to ASC - \$0.00

-Subject to Revision- PRESENT –Bobbie S. – Alt GSR - Donation to ASC - \$3.00

Johnstown:

-Back to Basics - ABSENT – Georgia G.–GSR- Donation to ASC - \$0.00

-Free Yourself – PRESENT– Anthony P. – GSR –Meeting attendance is good and we have two homegroup members- Donation to ASC - \$0.00

-High Hopes – ABSENT – Douglas H. - Donation to ASC - \$0.00

-KISS – PRESENT – Stef D. – GSR –Meeting running well, several new homegroup members. Still discussing new location. Donation to ASC – \$8.00

-Serenity in the Valley – ABSENT– Dean C. – GSR – Donation to ASC – \$0.00.

-Thank God It's NA- ABSENT– -Donation to ASC -\$0.00.

-The Simple Solution Group – PRESENT –Stefanie D. – GSR- Brought a motion- Donation to ASC - \$49.00

-Elevator is Broken - PRESENT - Justyn P. - GSR –No donation due to anniversary in April – Donation to ASC - \$0.00

New Florence:

-Old School BYOBT- PRESENT-David M.-Other- We are growing. Since January 1st we have had a total of 110 addicts in attendance. Last week alone we had 36. Spirit Life Rehab joins us regularly. We are in need of some active home group members. It is my hope that we will be able to actively donate in the near future. Donation to ASC \$0.00.

Patton:

-Carrying the Message– ABSENT – Donation to ASC - \$0.00

Somerset:

-Hugs, Not Drugs – PRESENT- Kiara G. - GSR- Donation to ASC- \$10.00

-Promise is Freedom- PRESENT- Tyler H.- Other- 2/24/2017 one year anniversary pot luck dinner, dinner @ 630/Speaker @ 730- Donation to ASC-\$32.00

-The Journey Continues- PRESENT-Tyler H.- GSR- Needs Active HG members. Possible change in location- Donation to ASC-\$4.00

11. Next Area service will be held: April 15, 2017

12. L.M.H.A.N.A. Area Service Committee closed with the "We Version" of the Serenity Prayer.